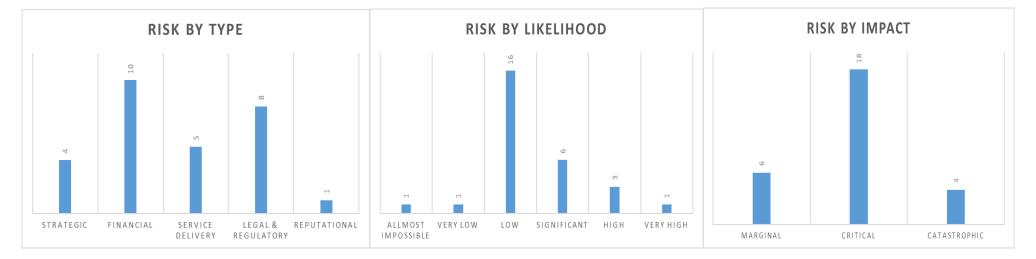
Corporate Risk Register

Date 8th January 2021

Summary

Risks High/Medium/Low

High - 12 Medium – 9 Low – 7





Cleaner and	Cleaner and Greener									
Title	Current Risk Matrix Q2/Q3	Previous Matrix Q2/Q3	Trend	Consequences	Mitigating Actions	Officer Responsible	Comments	Risk type	Last updated	
CRO72-Risk of Government's Waste strategy setting unattainable targets around recycling and service provision. Including the requirement to provide free garden waste service and separate food waste collections	Impact	Likelihood	Same	 potential fines from EU reputational damage 	regarding innovative options is ongoing			Legal & Regulatory Risk	21-Sep- 2020	

Economic G	Economic Growth and Place										
Title	Current Risk Matrix Q2/Q3	Previous Matrix Q2/Q3	Trend	Consequences	Mitigating Actions	Officer Responsible	Comments	Risk type	Last updated		
CR)-40 Failure to have adopted LDF / Local Plan	rikelihood Impact	Likelihood	Impact increased, remains significant	 Diminish ability to stimulate economic growth Increase likelihood of a developer lead approach to devt. Maximises potential for a significant award of costs against the authority New approach to plan. High risk. Members Aware. Local Plan now at preferred approach. Need to publish next stage. Failure to achieve will set 	Need alternative approach to development with Members through adoption of Local Plan Regular engagement with Members to bring them on board Keeping abreast of latest challenges; work with Planning Advisory Service for proof- reading Keeping a clear audit trail of engagements with developers and consultees work with Elected Members to address concerns Provide professional guidance	Christine Sarris	This is the correct risk rating in my view. There is increasing concern around the uncertainty created by potential changes to the standard housing methodology which increases the housing requirement by over 300 houses per year on top of the 500 per year under the previous methodology. This is an unacceptable level and representations have been made back to Govt. This figure would completely change strategic direction if it is rolled out and will cause delay to the programme until resolved. There has also been uncertainty created by the proposed White Paper. Both authorities and developers alike have	Legal & Regulatory Risk	16-Oct- 2020		

				back timetable. •If plan requires subsequent revision, will add delays.			concerns around proposals for differing reasons. The Government has also placed HS2 Eastern leg on hold which may alter future strategic approach and again creates uncertainty. Officers have continued to progress to milestones. Uncertainty was also created by unitary status proposals.		
CRO86- Loss of planning appeals	Likelihood	Likelihood Impact	Impact increased, likelihood reduced, remains significant		Councillor training Officer training Monitoring	Christine Sarris	There are a number of major applications yet to be determined which could very much alter the current position. ADC is currently doing well with no increase in the loss of major appeals. Officers are working to mitigate this potential but do need support from Planning	Legal & Regulatory Risk	16-Oct- 2020
CRO91–Town Centre Funding – inability to deliver		New risk May 2020		up to £50m of funding for Kirkby and Sutton.	Programme being developed to ensure milestones are met. Monitored through Pentana, Regen, Board and Discover Ashfield	Sarah Daniel	Committee. On track with development of programme for delivery. Cross reference to project plan risks.	Financial	07-Jan- 2021

and re-purpose town centres and local	Board Internal resource requirements under review, to ensure sufficient capacity.	Also consider risk that scheme might be withdrawn by govt due to COVID and redirection of funds
Reputational damage	Specialists will be appointed to support business case development.	Pete to raise with Finance Cell for reference to govt for further clarity

Health and Happiness

Title	Current Risk Matrix Q2/Q3	Previous Matrix Q2/Q3	Trend	Consequences	Mitigating Actions	Officer Responsible	Comments	Risk type	Last updated
CR200- Leisure Centre - Failure to complete the project on time	Likelihood	Likelihood	Likelihood decreased, remains moderate	Reputational damage Delay on delivery benefits		Daroween Jones	The procurement phase has been completed and the successful contractor (Kier) have now commenced onsite. Contractual Completion date is as per original programmes of April 2022.	Reputational	21-Jan- 2021
CR201- Leisure Centre - Overspend impacts the finances of the Council	Likelihood Impact	Likelihood	Likelihood decreased, now low	Impact on budget and reduction in financial benefits		Daroween Jones	The conclusion of the tender process confirmed a contract award price within the original project budget. The balance has seen the Project Contingency increase significantly for	Financial	21-Jan- 2021

					the Construction Phase.		
CR202- Leisure Centre - Failure to secure match funding for Leisure Centre	Likelihood	Same	Financial impact on the Council	Jones	Following completion of the tender process the LEP funding application has been submitted and is due to the considered and decided upon during W/C 25th January 2021. The Sport England bid will be uploaded to their portal during W/C 25th January 2021. Sport England has given permission to the Council for works to commence onsite.	Financial	21-Jan- 2021

Homes and Housing

					managing UC cases There is a UC action plan in place. This needs reviewing regularly especially around resource requirements to manage the process				
CR062- Inability to deliver affordable housing	Impact	Impact	same	 Targets not met lack of new affordable housing going forward 	Use of S106 funding Tackling empty homes Close working with Planning Services Work with private landlords via the Landlords Forum Enforcement to tackle poor standard housing	Stuart Murray	Affordable Housing is still coming forward, although the vast majority is/will be on 100% affordable sites. ADC are still picking up s106 properties and existing privately owned properties but the pandemic is having an effect on the latter. ADC now have a pipeline of developments – starting with the proposed purchase of dwellings at Davies Avenue, to start this year, followed by proposed infill schemes in Sutton, Kirkby and Hucknall. The infill schemes are	Strategic	14-Oct- 2020

							due to start in the new year.		
CR088– Sustainability of HRA business plan and ability to invest in current and new stock	Likelihood	Impact	likelihood increased, now	Reduction in stock numbers Reduced rental income Potential implications for the long term sustainability of the housing service	HRA health check April 2019 Monthly HRA Finance meeting Quarterly/Annual sector benchmarking	Phil Warrington	Likelihood remains high due to issues in collecting rent income, linked to pandemic and additional financial burden associating with meeting property H&S requirements of Housing White Paper.	Financial	06-Jan- 2021
CR098– Statutory obligation process delays (eg gas servicing)	Likelihood Impact	New risk May 2020		or carbon monoxide	Following current Govt guidelines in terms of evidencing all 'refusals' Tenants provided with safety leaflet relating to CO Weekly report to Housing Regulator	Chris Clipstone; Richard Davis	Due to the Coronavirus Pandemic a number of changes have been made to the Property Health and Safety Check / Service processes to adapt to the current situation. As a consequence of the Government's guidelines on social distancing / shielding etc. there is a number of gas services which are either currently past the anniversary date for completion or have been completed after the anniversary	-	06-Jan- 2021

						date. This is following the decision not to follow our usual processes to gain entry into a property whereby a Tenant does not wish to allow access due to them either shielding or their interpretation of the Government's guidelines in relation to social distancing etc. The decision associated with this revised gas servicing process is detailed in the following ODR: • HAA-TEC/RD- ODR183		
CR081- Temporary Accommodati on - insufficient units to meet demand	pooulie in the interview of the intervie	poorulia di la constanta di la	Increased likelihood, now significant	bed and breakfast costs	Filter in more properties as they become available through tenancy voids. Find additional resources to manage properties.	Impact and likelihood high due to the challenges posed by high number of households seeking assistance through the pandemic. Additional units of TA sourced, winter provision in place and better move on arrangements minimise risk	Strategic	06-Jan- 2021

Innovate and	Innovate and Improve									
Title	Current Risk Matrix Q2/Q3	Previous Matrix Q2/Q3	Trend	Consequences	Mitigating Actions	Officer Responsible	Comments	Risk type	Last update	
CR003- Ethical Governance - failure/delay to implement changes to the Members' Code of Conduct and recommendati ons of the Committee on Standards in Public Life (CSPL) and Peer Challenge	impact	Impact	Decreasing likelihood, now moderate		Ongoing work by the Standards and Personnel Appeals Committee in relation to the the Committee on Standards in Public Life – report on Local Government Ethical Standards Members received training regarding the Code of Conduct, their behaviours and roles and responsibilities as part of the induction in May 2019. In line with the Corporate Peer Challenge recommendation further training will be organised. Present Quarterly Complaint Monitoring reports to Standards and Personnel (Appeals) Committee Responding to the LGA's	Joy	Standards and Personnel Appeals Committee approves an annual work programme which includes an annual review. The next review will be taken to the March 2021 Committee. Present Quarterly Complaint Monitoring reports to Standards and Personnel (Appeals) Committee Reports relating to the Committee on Standards in Public Life – report on Local Government Ethical Standards were presented to Committee in March 2019, July 2019 and October 2019 to update members on potential changes to the current system and to consider what action the Council	Legal & Regulatory	20-Jan- 2021	

adverse impact consultation on its draft	may be able to take to
upon the Model Code of Conduct.	implement best practice
workings of	proposals prior to any
the Council	future legislative changes
	taking place. A further
Without new	update report had been
legislation	prepared for the cancelled
does not	meeting in March 2020.
provide	
holistic	The Committee in July
response to	2020 considered a further
the	update report including
recommendati	the LGA's consultation
on of the CSPL	relating to their proposed
	new model code of
	conduct which had been
	delayed due to
	Coronavirus. The
	Consultation was
	launched on 8 June. A
	Council response was
	submitted by the
	Committee. The final
	version was launched in
	December 2020 - to avoid
	abortive, the Council had
	decided not to consider
	adopting a new Code until
	after the LGA's Model is
	finalised. The same was
	true of other related CSPL
	recommendations which

							rely upon the terms of the new Code. The finalised LGA Code was reported to Committee in December 2020 and a Working Group is being held to consider the Code and the CSPL recommendation further for reporting to Committee in March 2021.		
CR005-High levels of sickness absence	Impact	Impact	Same	 Productivity Financial Employee morale Service delivery Remaining staff placed under increased pressure Reputational damage 	Robust management of sickness absence procedures by managers and robust procedures – Revised Absence Mgt Policy implemented Effective monitoring – monthly monitoring reports highlighting service area absence to assist CMG and managers in absence management Employee support mechanisms – Employee assistance programme implemented Appropriate occupational health	Kate Hill	Sickness Absence is closely monitored and HR Advisers work closely with Line Managers in supporting both managers and employees, in order for intervention to be as early as possible. Occupational Health advice is sought to assist where applicable. Management reports are sent to managers monthly as well as quarterly meetings with Directors Currently we are still under target	Service delivery	18-Jan- 2021

					support – Occupational Health provision reviewed				
CR029-Failure to identify savings required by MTFS	Impact	Impact	Reduced impact and likelihood, now low	 Council cannot fund full range of services in future Pressure on General Fund reserves 	CLT and Cabinet work together to identify savings and income generation opportunities For 2017/18, £1m of savings have been identified, and these workshops will continue throughout 2017, with the aim of identifying a further £1m of savings/addition income for 2018/19. Generate additional income		Options to address the funding gap for 2021/22 have been identified which includes a combination of savings and use of reserves. Work will continue with CLT/Cabinet to identify further savings to address the forecast funding gaps for the future years of the MTFS. It is anticipated that there will be a significant contribution from efficiencies derived from the DST programme.		06-Jan- 2021
CR032b–a Business Rates appeals are higher than forecast	Likelihood Impact	Likelihood	Same	Negative impact a MTFS ; further savings required	A prudent approach is taken to estimating likely successful appeals.	Diane Mitchell; Craig Scott	The VOA are currently processing all ATM assessments and removing them from the rating list, in accordance with a recent Supreme Court ruling that confirmed that ATM's should not be rated as separate assessments. As	Financial	07-Jan- 2021

							this was expected ADC was able to increase it's Appeals provision to cover these once the schedules were issued by the VOA. In addition to the ATM's we have also received some additional adjustments for Doctors Surgeries which have resulted in further reductions in the RV assessments of purpose built Doctor's Surgeries. We considered that this matter had been closed during 2019–20 as we had received a large number of adjustments (these were anticipated and covered by additional Appeals Provision). It seems the VOA hadn't completed this task.		
CR032b-c Level of central government funding 2020 onwards	Likejihood Market Impact	Likelihood Likelihood Impact	Reduced likelihood, now moderate	Negative impact a MTFS ; further savings required	The Council will contribute to any consultation when proposals are announced, emphasising the need for resources	Pete Hudson	Due to the pandemic the Government has delayed implementing the Fair Funding Review, the Business Rates Reset and level of retention and any	Financial	06-Jan- 2021

					to be allocated to deprived areas.		changes to the distribution of NHB. It is now expected that this will be implemented with effect from 2022/23. The MTFS does however assume reductions to the level of central government funding as it is expected that Districts will see a reduction, recognising the need to address national social care pressures. It is also expected that there will be financial implications as a consequence of the Government's funding response for the		
							pandemic. These are as yet unknown.		
CR033-Ability to achieve efficiencies and compliance from procurement reviews / improvement	Likelihood	Likelihood Impact	Same	 Penalties for non- compliance with legislation Inability to meet MTFS savings targets if procurement savings not achieved 	Agreement of a new Procurement Strategy setting out clear guidance for spending managers Particular emphasis on small value procurement (under £25k) to ensure that the Council has	Chris Clarke		Legal & Regulatory	04-Jan- 2021

					legally compliant processes in place Review of Procurement Arrangements (Shared Procurement Unit) to ensure objectives are being met		and potential efficiencies.	
CR082- Commercial property investment	Impact	Impact	now significant	 In alignment with Savings Strategy – expected reduced trading service costs/ increase income not realised Reputational impact of trading services performing inconsistently with Council values Alienation of customer base 		Justin Henry; Pete Hudson	All current Investment Property tenants are paying their rents in accordance with their contracts. A Leadership decision has been taken that no further out of District acquisitions will take place so as not to affect the Council's access to the PWLB as a source of borrowing.	06-Jan- 2021

CR090- Workforce planning - inability to recruit and/or retain filled position to critical posts	Impact	Impact	Same	Inability to provide critical service functions including statutory services whilst vacant Negative impact on delivery of critical functions that directly affect Corporate Plan priorities,, productivity, MTFS			Service delivery	21-Jan- 2021
CR093- Reduced resource levels and capacity due to COVID 19	Likelihood	New risk May 2020		Ability to maintain service delivery both Essential Services and others Reduction in sufficient skills Reduced ability to Reduced ability to recruit		Current level to maintained with new Government Restrictions and the more contagious strain of COVID-19 this is continuing to put pressure on a number of service areas	Service delivery	18-Jan- 2021

CR094– Absence related to COVID 19	Impact	New risk May 2020	Need details	Need details	Karen Barke	Whilst the risk has remained the same there has been some impact in service areas especially in relation to employees self-isolating. The current strain of COVID- 19 is more contagious which is having an impact, although services are continuing	Service delivery	18-Jan- 2021
CR096-Loss / delays in receipt of key income sources (Business Rates, Council Tax, Housing and Investment Property Rents)	Tikelihood Impact	New risk May 2020	Loss of income - increased write offs. Delays in receiving income leading to potential cashflow issues. Increased debt management and recovery costs. Potential impact on payment of preceptors and having sufficient income to	Government deferral of paying Central Business Rates contribution until end of June 2020. Reserve to cushion delays in payment of Investment Property income. Arrangements in place with some Investment Property tenants re agreed delays in rent income. (Exceptions basis only). Currently expected that all accounts will be up to date by 31/03/21. Healthy HRA balances to manage short term cashflow issues from reductions/delays in	Pete Hudson	The impact of the pandemic will undoubtedly result in the permanent loss of some income and a delay in recovering some income also. Some, but not all of this loss is being mitigated by additional Government funding. Measures are in place to continuously monitor this and pressures will be reported through to Cabinet via the periodic Financial Monitoring Reports.	Financial	06-Jan- 2021

 CR097-Data		New risk May	meet cost obligations as they fall due. Data	housing rent Option to scale back costs associated with non-critical functions. IT Security Policies	Ruth Dennis	Close monitoring of	Legal &	20-Jan-
Protection- spike in remote working and risks of data loss (physical and digital)	Tigering of the second	2020	Protection breaches could, if investigated by the ICO and the Council is	IT Security DPA/GDPR information and policies available on the intranet Staff training as part of GDPR implementation DP and Agile working Guidance and risk assessment information produced and circulated to managers during the COVID 19 response		breach reports continues and has not identified an increase in the number of breaches during the pandemic and of those breaches reported none have been so serious as to require reporting to the ICO or to have been specifically caused by remote working arrangements. Close monitoring will continue	Regulatory Risk	2021

CR100-Brexit	Impact	Same	Internal officers working group monitoring impact and headline assessments of potential impact and risk levels Briefings to CLT Input and participate in LRF contingency planning and measures including weekly Sit Rep Status Report and Monthly Tele- Conferences Internal Action Plan with lead officer being implemented Input and participate in LRF contingency planning and measures including weekly Sit Rep	Craig Bonar	Internal Officers group focus now aligned to monitoring impacts of post EU Exit and negotiated trade deal especially on supply chains, fuel, materials, economic and business viability. Currently, Council is declarig a Green Flag status as is Nottinghamshire LRF. This means that there are no significant impacts or issues currently being monitored. Expected that impacts will start to flag once national contingency of stock	21-Jan- 2021

CR095- Governance and decision making-	Tikelihood Impact	New risk May 2020	COVI pand incre of de being outsi "norr gove struc to th react	ID19 lemic, eased risk ecisions g made ide mal" rnance cture due e need to c quickly postantly ging	Decision making guidance issued to officers Amended Constitution to give greater flexibility during emergency approved at the AGM 23 April 2020 A COVID-19 decision log is being maintained to cross reference to mod.gov and records. Constant dialogue and communications across CLT to ensure tracking of decisions being taken Appropriate use of decision urgency provisions Cabinet Report on 30 June updated Members	Ruth Dennis	During the initial phase of the pandemic response in March 2020 the risk of decisions being made outside of the normal governance processes was high due to the quick moving situation when the Council was required to react immediately to ever changing government guidance – decisions taken during this time were made by the Leader or CEO in direct response to a government requirement. The Cabinet report for 30 June identified these decisions and where detailed in a Decision Log. In light of the mitigating actions put in place and the return to a normal schedule of meetings (held virtually) the level of risk has now significantly reduced such that decision making continues to fit within the appropriate governance processes at present. Urgency provisions and delegated powers are utilised for urgent decisions, such as when new lockdown measures or restrictions are put in place at short notice.	Regulatory Risk	20-Jan- 2021
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CR099- Effective Strategic Leadership of a Robust Coronavirus recovery plan	Tikelihood Imbact	New risk May 2020	Failure to effective recovery in place Failure to maximis partners and worl third sec mitigate against (impacts Failure to review al prioritise actions a activities support recovery Ineffectiv allocatio capacity resource Failure to embed n ways of working delivery	r plansFailure to maximise partnerships and work with third sector to mitigate against Covid impactsk with ttor toFailure to review and prioritise key actions and activities to suppor recoveryo nd e key and s toIneffective allocation of capacity and resourcesVe n of and ess o hewFailure to embed new ways of working and delivery	rt	Priority of LRF remains a key focus on Covid Response due to current spike in cases and Lockdown 3 restrictions. Recovery actions continue to be progressed in the background including embedding of remote working, developing digital services to enhance customer accessibility and on-line services, business support measures.		21-Jan- 2021
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Safer and Stonger

Title	Current Risk Matrix Q2/Q3	Previous Matrix Q2/Q3	Trend	Consequences	Mitigating Actions	Officer Responsible	Comments	Risk type	Last update
CR083-Failure to Support and Safeguard Vulnerable people		Likelihood	Same		Corporate Vulnerability and Safeguarding Working Groups meets quarterly to discuss legislative changes to Safeguarding practice	Nicky Moss	The controls remain the same. There is an action plan in place for Corporate	Service delivery	23-Dec- 2020
			-		Mandatory training provided to all employees on Safeguarding		Safeguarding 2021.		
					Tri-X Safeguarding Policy available to employees.				
					Safeguarding information available on the intranet for all employees.				
					Named safeguarding lead contacts available within the Council				
					Formal mechanisms in place to record and monitor referrals to manage reported cases and support and safeguard vulnerable people.				